

Curley After School Program
Curley K-8 School
493 Centre Street
Jamaica Plain, MA 02130-2097

June 26, 2011

Dear Families and Students,

Welcome to the school year 2011-2012! My name is Torri Canada. I am the Director of the on-site Curley After-School Program (CASP). I would like to take this opportunity to invite you to register your child in the program. Children must be at least 5 yrs old and between grades K1 to 5 to be eligible for enrollment. We are expanding our program to children from grades 6 through 8, if you are interested please contact me directly for the latest information on this. You may pre-register for September 2011 by July 7th to guarantee your child a slot. You must register even if your child was registered for the last year.

Enrichment options that we hope to offer to students in the program include: homework help, tutoring, reading, chess, choir, language (e.g., French/Japanese), dance, visual arts, lego play, theater arts, ballet and hip hop dance, arts & crafts, cooking, educational games club, yoga, outdoor recreation and sports activities, and learning through music. All students will be provided with a healthy snack.

Thursday, **September 8, 2011** is the start date for the program. The program will run Monday through Friday, beginning at 2:30 p.m until 6:00p.m and you may pickup your children at any time during that period. **Please be sensitive to the needs of the staff to leave at 6PM. Repeated pickup of your children after 6PM may result in them being ineligible to attend the program.** The program follows the BPS calendar and is closed during school holidays, school vacations, and closings due to inclement weather.

The afterschool program is now accepting financial assistance through the Child Care Center of Boston. If you have a voucher, and would like to utilize it, or you would like to apply for assistance please contact the Child Care Choices of Boston at 617-542-5437.

The monthly fee for the program has two tiers: full rate and reduced rate. Reduced rate is for children enrolled in the school's reduced or free lunch program. There is no sibling discount. There is no refund for days your children are absent from the program. The fee structure depends upon how many days your children attend the program. The chart below sets out the per child monthly rate. Fees are due on the first school day of each month:

Monthly fee	Full Rate	Reduced Rate
5 days/week	\$380	\$150
4 days/week	\$310	\$120
3 days/week	\$240	\$90
2 days/week	\$ 165	\$60
1 day/week	\$85	\$30

Also note that there is a drop-in service available at a cost of \$30 per day, per child. Payment is due at the time of drop in. Once your children are registered for the program you may use the drop-in service but it is subject to availability. It is important for us to maintain appropriate staff/child ratio. If you wish you may simply register your child and then use the drop in service at your convenience, again subject to availability. Only children who are registered with the program and fully paid up may be admitted to the program.

If you are interested in enrolling your children in the Curley After School Program please complete the attached registration form and return it to the school, address above, along with a check or money order for the registration fee of \$25 plus the first full monthly fee made payable to **Curley After School Program**. You may also drop this off at the school main office. The registration fee is \$25 per family. **Seats are limited.** Please be advised that high priority for enrollment will be given to registration forms received by August 5th and you will be advised by phone of your enrollment status by August 12th. Please note that the registration form is now available online at www.curleyk8.com or at the Curley Family Center.

Please feel free to contact me at 617 777 9330 or email me at tcanada@boston.k12.ma.us should you have any further questions.

I look forward to meeting you and your child soon.

Sincerely,

Torri Canada

Curley After School Program Director

Checklist for registration packet to be returned to us:

- Completed Registration Form signed by you.
- Behavior Management Policy including signatures of your children applying to the program.
- Include a check or money order in the amount of the registration fee of \$25 per family plus the first full monthly fee for each child attending the program.
- Make check or money order payable to *Curley After School Program*.
- Please send to the PO Box below, during the summer recess do not mail registration packets to the Curley K-8 School itself as mail pickup cannot be guaranteed during this period.

Torri Canada
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PO Box 302576
Jamaica Plain, MA 02130