

Curley SPC Minutes February 5, 2015

1. Introductions
2. Coat Drive – TJ Maxx gift card and Anton’s cleaners donations
3. Duck Dance Friday March 6th - 9 AM kindergarteners plus Musical Petting Zoo who will also be here Wed. Feb. 25th from 9-11 through Chameleon Arts Ensemble. Ms. Grassa will pay for one musician plus need volunteers!! (AT LEAST 6 one for each station). Kids will learn how instruments make sound and chance to play them. Also need a volunteer drummer to have a percussion station.
4. Budget Revenue
 - a. Marathon? Susan Elsbree has been the point person but her kids are not here anymore. Interstate Rental was the contributor. She may or may not be able to give us the relationship. Melissa will follow up.
 - b. Silent Auction needs to be big this year!
 - c. Need someone to take ownership of the back pack letter which should go out in early May.
 - d. Friendraiser letter for end of calendar 2015. Possibility of a monthly recurring donation – look at Stripe.com that provides that kind of on line services. Or Paypal?
 - e. Museum night: Made \$303 last year but organized by Maria so need a science teacher to take it on. Dave D. will send an email to Ms. Grassa
 - f. Follow up needed on proceeds from Shopping Night
5. Budget Expenses
 - a. Music Program – need a price for the cost this year
 - b. Teacher/art projects Try to get an email from them with description; specifically get a description from Jesse about what the \$1000 for his mural this year
 - c. Art night was less last year but likely more this year
 - d. Typically science gets \$500 but no request yet this year
 - e. Field day was \$500 last year and likely same this year
 - f. Field trip funds not fully spent last year. So far, only 8th grade and K2
 - g. Lunch appreciation was about \$5000 and may be a little less
 - h. \$500 from Midway night goes to Bikes not Bombs
 - i. Approx. \$200 need to go to setting up 501 C3

TO DO: UPDATE BUDGET WITH ACTUALS

6. 501C3 Friends of the Curley K-8 School
 - a. Fiscal agent was Boston Educational Development Fund through Court Street but management/reporting was unreliable.
 - b. This takes \$ out of the system for the parent council. Adds obligations with state filings and IRS
 - c. Had pro-bono support to set up the group with the tax exempt status (received in fall 2014 but is good from 10/29/13)

- d. Has a board (self selecting- currently SPC representatives) but is not membership based; each year we need to hold an annual meeting soon after the SPC election to vote in the new board. But board members should be added only after careful consideration.
- e. Have an account at Mt. Washington and own tax ID #
- f. Registration and annual filing as a charity as well as an IRS 990 by Dec. 15. The fiscal year ends on July 31).
- g. Bylaws require a self-selecting board consisting of the 3 officers plus anyone else they choose to be the manager of the Friends.
- h. Put Dominic in touch with another school's group and possibly have them come to the next SPC meeting
- i. Could also use an account for the principal for other donations – need figure out how that could work
- j. S/b having all new donations to this account with checks made to Friends of the Curley including PayPal

MANY THANKS TO DOMINIC AND CO FOR ALL THIS WORK

- 7. NEW Signage is an amazing improvement!! Much clearer how to get from one end to the other.
- 8. Silent Auction NEXT MTG on FEB 9 at 8 pm at Canary Square
 - a. Already has sub-groups working on various tasks
 - b. Is figuring out how to do emails to include families and friends to be part of on-line bidding
 - c. Bidding for Good membership gives us a platform but need help with setting it up (graphics); goes live 2 weeks before the auction date (March 24).
 - d. No mobile bidding at the event; items start at the highest bid price that came on line plus preview of items on line that will only be at the auction; bidders cover shipping
 - e. Bidders can put in max. bid price and if that is higher than the final live bid, they get it.
 - f. Catalog to be done by March: NEED more donations
 - g. Do post with this year's expectations and link back to letter of solicitation
- 9. Principal Breakfasts
 - a. Next meeting is 2/13 and will focus is on math again and test taking strategies and anxiety.
 - b. Need to get suggestions for topic of next meeting on March 13.
- 10. School Site Council
 - a. There is a requirement for SPC to have executive committee – 3 officers plus at least 5 more. So could be by incorporating SSC members plus sub-committee members and this could be an advantageous connection). There needs to be a monthly meeting (can be on-line) with agenda and minutes for previous meeting.
 - b. Last meeting voted to be among first schools to have extra learning time – positions us to be more likely to get it.
 - c. Will host forum regarding Superintendent Candidates soon.
 - d. Budget shows us getting more \$\$ because of increased retention/enrollment BUT LOSING 3 positions nonetheless including a middle school support position; AND losing SEI strand i.e. Miss Minaya